



CHECKLIST-U.S. Passport Renewal by Mail

For U.S. citizens residing in Thailand

Checklist must be completed and included in the package

- ☐ Current passport (Required, NO EXCEPTIONS)
- ☐ [DS-82](#), completed and **SIGNED** (same as in current passport)
- ☐ One passport photo (2x2 inches, set against a white background, taken within the last six months, no eyeglasses, no editing, and printed on glossy or matte photo paper only)
- ☐ An original or certified copy of your marriage certificate, divorce decree, or court order (if applicable, to document your name change)

Application Fees:

- Passport book (select one that apply)
 - ☐ *a printout the electronic payment confirmation*
 - ☐ 4810 THB Bank draft
- Passport card (if apply)
 - ☐ 1110 THB Bank draft

Return Envelope Fee: One envelope for **each** passport service, passport book or/and card

Note: **Prepaid envelope cannot be accepted** if you are applying for a U.S. passport in Thailand.

A Bank draft is required.

- ☐ 100 THB Bank draft
- ☐ 200 THB Bank draft

Your Return address:

Name of applicant: _____

Address line one: _____

Address line two: _____

District, city, zip code: _____

Local telephone number: _____

E-mail address: _____

Applicant's initials

Date

(For quick and efficient delivery, please ensure to address your package ONLY to the address below.)

Mail to:

**Passport-by-Mail Service
ACS/Consular Section,
U.S. Embassy,
95 Wireless Road, Bangkok
10330 Thailand**